

R-5-2528

**MEMORANDUM FOR:** Chief, Regulations Control Staff

**SUBJECT :** Weekly Activity Report of the Office of the Comptroller

The following extracts from the Activity Report of the Comptroller, week ending 23 February 1954, are submitted for your information as they may require or involve revisions in Agency regulations:

"The procedure providing for the payrolling by Headquarters of field hired contract employees under official cover is being dispatched to all Class A Stations, effective 19 February 1954. This procedure will allow for issuance of Forms W-2 'Withholding Statement' to this group of employees."

"Prepared a memorandum for the Office of General Counsel with regard to two decisions of the Comptroller General which state that officer

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procured transportation. In view of the apparent conflict, it was requested that the OGC review the decisions and inform the Chief of Logistics as well as this Office of the changes, if any, required in paragraph 4 of the regulation or other provisions of the regulation."

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"Submitted memorandums to Logistics Office, [redacted] and Commanding Officer [redacted] setting forth procedure to be followed regarding net proceeds from vending machines to be deposited into the Treasury as Miscellaneous Receipts."

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Special Assistant to the DD/A

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